

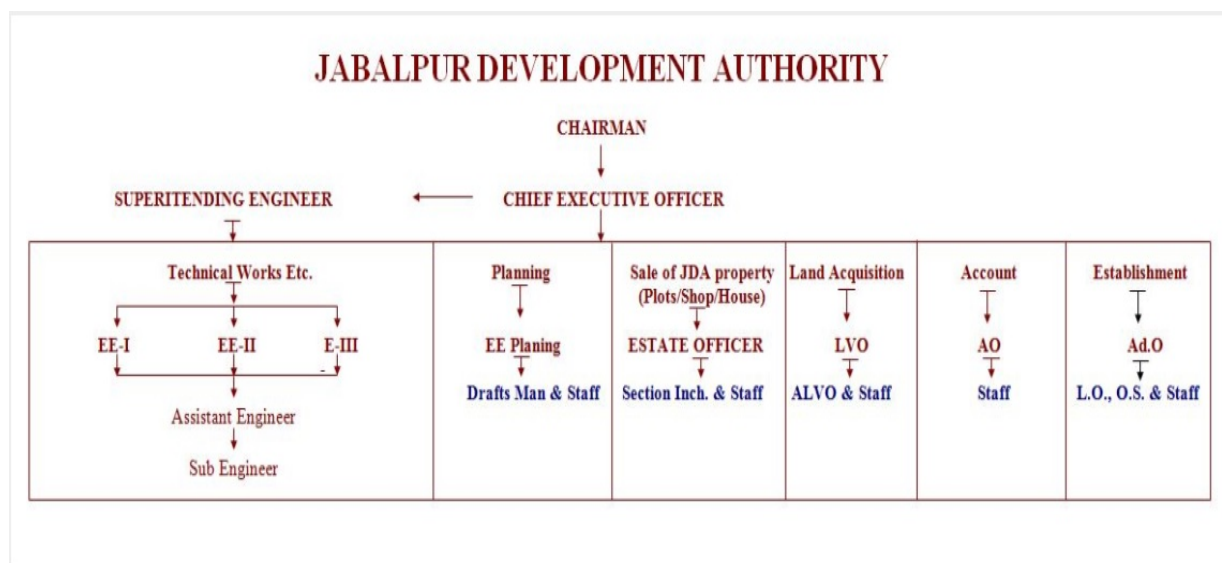
RTI 17 Points Information (According to Section 4(1)(B) of RTI Act, 2005)

(i) The particulars of its organisation, functions and duties :-

Jabalpur Development Authority was established and incorporated on 11th January 1980 with an aim of well planned and balanced development of Jabalpur city. The authority is structured under the 'Town and Country Planning Act 1973' of MP State Govt. and it works under the administration of Housing and Development Ministry of MP Govt.

The symbol of urbanization, which is directly perceived by common people, is "the development of land in an organized manner". The common people do the investment in this activity. JDA provides a platform for people to participate in the development. JDA sells the plots in the scheme. JDA provides the land at reasonable prices, and it is generally safe measure to invest in the land in an authorized colony. These colonies are well planned, and well furnished with all the facilities and utilities. The function of JDA is to control and regulate the development.

If the private developers make plans for any institutional, residential or any other area, then they are required to be approved by JDA. If the plan does not meet the requirement of existing proposal of the master plan then it is not given the approval. In case if the matter is not solved by the JDA then it goes to the Town and Country Planning Organisation (TCPO).



S.No.	Section	Functions Performed
1	Administration Section	To execute rules, regulations and Govt. order / Board resolution, To invite board meeting etc.
2	Technical Section	Development of schemes, Construction of Houses, Shops, Maintenance of various buildings etc and to float tender regarding construction, issue work order, payments, budget etc.
3	Planning Section	Plan and prepare layouts and building plans of JDA schemes, etc.

4	Estate Section	To allotment of properties, registry, transfer etc.
5	Land acquisition	To notify and acquire land for JDA schemes and distribute compensations for land acquisition
6	Accounts	To maintain accounts of JDA and collect & distribute all types of funds
7	Public Relation Section	To publish advertisement, press note, registration, giving information etc.
8	Store & Record Room	Material purchasing and issue etc. and To maintenance old record

(ii) The powers and duties of its officers and employees :-

S.No.	Name	Designation	Duties	Contact No.
1	Shri Rajesh Bahuguna	Chairman	All Powers	0761-2400906
2	Shri Rajendra Rai	Chief Executive Officer	To execute rules, regulation, Govt order, Board resolution, To invite board meeting and all administrative works.	0761-2404590
3	Shri D.S.Mishra	Superintending Engineer	To supervise construction, technical sanction, to make schemes etc	98261-45767
4	Shri Anil Ambwani	Executive Engineer	All works of technical section in various schemes.	98272-70994
5	Shri Sanjay Khare	Executive Engineer	All works of technical section in various schemes.	98264-92114
6	Shri Arun Khard	Executive Engineer	All works of technical section in various schemes.	94250-44654
7	Shri Rakesh Gupta	Executive Engineer / L.A.O.	Incharge of L.V.O. section and all works of technical section in various schemes.	98277-66993
8	Shri Kapil Shukla	Executive Engineer	All works of technical section in various schemes.	98939-84500
9	Shri S.N. Bhele	Assistant Engineer	Incharge of Ad.O section & Technical Work.	9827086200
10	Shri Rakesh Sharma	Assistant Engineer	Technical Work.	94251-70431
11	Shri Ravindra Patel	Assistant Engineer	Technical Work.	94250-66922
12	Shri Ajay Nema	Assistant Engineer	Technical Work.	98264-93735
13	Shri J.P. Trivedi	Estate Officer	Estate officer in estate section	94243-07631
14	Shri Rakesh Awasthi	Account Officer	To maintain accounts of JDA and collect & distribute all types of funds	98272-61315
15	Shri Anil Singh	Law Officer (Samvida)		98269-63155
16	Shri Ankur Tiwari	Estate Manager		8319034800

17	Shri Vineet Jain	Asst. Programmer		8349136014
18	Shri Ravindra Kumar Tiwari	Sub Engineer		9425044654
19	Shri Deepak Shijariya	Sub Engineer		9009583340
20	Shri Bhagwant Singh Baghel	Sub Engineer		9827392306
21	Shri Amresh Yadav	Sub Engineer		7354467123
22	Shri S.P. Mishra	Sub Engineer		9826503618
23	Shri Atul Singh Chouhan	Sub Engineer		9425359541
24	Shri Sharad Kumar Shrivastava	Sub Engineer		9770625424
25	Shri Mahindra Singh Rajpoot	Sub Engineer		9425866817
26	Shri Harish Kumar Patel	Sub Engineer		9424415880
27	Shri Amit Dhurve	Sub Engineer		9893420908
28	Shri Nitesh Katraha	Sub Engineer		6261799022
29	Shri Sonu Tekade	Sub Engineer		9575841040
30	Shri Susheel Kumar Thakur	Patwari		9303263230
31	Shri R.P. Yadav	Steno		9302903751
32	Shri Devendra Tripathi	Steno		9425861114
33	Smt. Veena Malhotra	Steno		9826408122
34	Shri Narendra Kumar Jhariya	Steno Typist		9826877444
35	Shri R.K. Awasthi	Accountant		9827261315
36	Shri A.A. Agrawal	Sub Engineer		9893454590
37	Shri Amit Dhurvey	Sub Engineer		9893420908
38	Shri Nitish Kataraha	Sub Engineer		6261799022
39	Shri Anil Kumar Dubey	Asstt. Grade - II		9302074978
40	Smt. Sadhana Patariya	Asstt. Grade - II		8889316910
41	Shri Shekhar Saha	Asstt. Grade - II		9425030905
42	Shri B.P. Shirwaiya	Asstt. Grade - II		9425466332

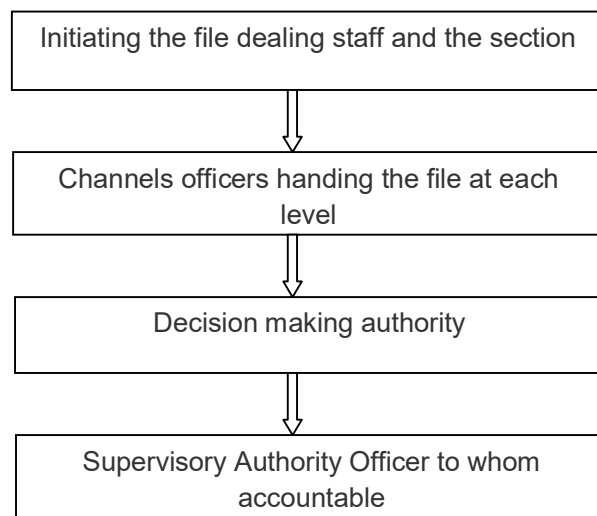
43	Shri Gopal Singh Thakur	Asstt. Grade - II		9685756036
44	Shri R.P. Agnihotri	Asstt. Grade - II		8827195780
45	Shri Suresh Kumar Yadav	Asstt. Grade - II		9977685389
46	Shri Krishna Kumar Yadav	Asstt. Grade - II		9907003168
47	Shri Alik Jender	L.D.C.		9755429736
48	Shri Dayaram Vishwakarma	L.D.C.		8962324082
49	Shri Amrit Lal Shukla	L.D.C.		9425383024
50	Shri Subhash Yadav	L.D.C.		9301467595
51	Shri Mukesh Dubey	L.D.C.		9425161228
52	Smt. Indra Thakur	L.D.C.		9229984424
53	Shri Nahar Singh Yadav	L.D.C.		9179389822
54	Smt. Nirmala Agrawal	L.D.C.		9329206714
55	Shri Ramnaresh Mishra	L.D.C.		2604649
56	Shri Vinay Kumar Yadav	L.D.C.		9993977128
57	Smt. Kalpalata Jain	L.D.C.		9425384478
58	Ku. Reshma Patel	L.D.C.		7224903121
59	Smt. Nisha Deshkar	L.D.C.		9479640406
60	Shri Domarao Khatarkar	L.D.C.		9770026154
61	Ku. Radhika Gotiya	L.D.C.		9691544102
62	Shri Mohit Kumar Sayam	L.D.C.		9009934909
63	Shri Hemant Jatav	L.D.C.		9826932884
64	Shri Sunil Kumar Choudhary	Surveyor		9893547262
65	Shri Shiv Kumar Kol	Surveyor		9981957788
66	Shri Santosh Kumar Dubey	Work Asstt. Grade-1		7898273375
67	Shri Ravi Shankar Sharma	Work Asstt. Grade-1		9755608042
68	Shri Shiv Kumar Sharma	Work Asstt. Grade-2		9977436570

69	Shri Prabhakar Rai	Work Asstt. Grade-2		9300420126
70	Shri Badri Prasad Patel (R.S.)	Work Asstt. Grade-2		9424707461
71	Shri Subrat Bakshi	Work Asstt. Grade-2		8349213206
72	Shri Malkhan Singh Patel	Work Asstt. Grade-2		9424312663
73	Shri Badri Prasad Patel (R.N.)	Work Asstt. Grade-2		9302222073
74	Shri Anup Bhai Sahu	Work Asstt. Grade-2		9179107149
75	Shri Ajay Kumar Dixit	Work Asstt. Grade-2		9993764702
76	Shri Kailash Kumar Agarwal	Work Asstt. Grade-2		9826719135
77	Shri Surendra Kumar Rao	Plumber Grade -2		9893525717
78	Shri Raj Kumar Mishra	Asstt. Plumber		9907204241
79	Shri Rajendra Kumar Jha	Asstt. Draftman		9826178505
80	Smt. Sarita Bhalivi	Tracer		8989950363
81	Shri Neeraj Sharma	Tracer (Samvida)		9425359617
82	Shri R.K. Verma	Printer		9301169494
83	Shri Ajay Singh Thakur	Comp. Operator		9425386049
84	Shri Radheshyam Kulhade	Comp. Operator		7415818164
85	Shri Ganesh Prasad Rai	Driver		9300488840
86	Shri Kamlesh Kumar Pandey	Driver		9479758688
87	Shri Jai Singh Rajpoot	Driver		9630888360
88	Smt. Meena Naidu	Daftari-Cum-Jamadar		9302698049
89	Shri Vishnu Bahadur	Peon-Cum-Chowkidar		9981229659
90	Shri Gopal Adiwashi	Peon-Cum-Chowkidar		9301328640
91	Shri Ravi Naidu	Peon-Cum-Chowkidar		9685551954
92	Shri Shiv Kumar Mishra	Peon-Cum-Chowkidar		7879718988
93	Shri Lal Ji Prasad Mishra	Peon-Cum-Chowkidar		9859639767
94	Shri Ram Bhadur Thapa	Peon-Cum-Chowkidar		8223814475

95	Shri Ganesh Prasad Verman	Peon-Cum-Chowkidar		9691014210
96	Shri Bhukan Prasad Patel	Peon-Cum-Chowkidar		9009138008
97	Shri Suraj Singh	Peon-Cum-Chowkidar		9301622917
98	Shri Ashok Kumar Choubey	Peon-Cum-Chowkidar		9407078735
99	Shri Gainda Lal Patel	Peon-Cum-Chowkidar		9301455459
100	Shri Mool Chand Sahu	Peon-Cum-Chowkidar		-
101	Shri Rajendra Prasad Tiwari	Peon-Cum-Chowkidar		9329330023
102	Shri Shyam Lal Yadav	Peon-Cum-Chowkidar		2750052
103	Shri Vinod Prajapati	Peon-Cum-Chowkidar		9302476752
104	Shri Dhanshyam Sahu	Peon-Cum-Chowkidar		8103256743
105	Shri Sudama Singh	Peon-Cum-Chowkidar		9893672095
106	Shri Ajay Siriya	Peon-Cum-Chowkidar		9907268586
107	Shri Munna Lal Kacchi	Peon-Cum-Chowkidar		9303933134
108	Shri Brij Lal Patel	Peon-Cum-Chowkidar		9329979826
109	Ghanshyam Vermanv	Peon-Cum-Chowkidar		9993400873
110	Shri Dhanshyam Verman	Peon-Cum-Chowkidar		9098893851
111	Shri Amarnath Mishra	Peon-Cum-Chowkidar		9200363050
112	Shri Prakash Chandra Sahu	Peon-Cum-Chowkidar		9302842890
113	Shri Pradeep Kumar Maravi	Peon-Cum-Chowkidar		9174556016
114	Shri Suneel Kumar Gupta	Peon-Cum-Chowkidar		2648832
115	Shri Susheel Kumar Yadav	Peon-Cum-Chowkidar		2648832
116	Shri Madhukar Rao Mirga	Peon-Cum-Chowkidar		8236822466
117	Shri Dashrat Singh	Peon-Cum-Chowkidar		-
118	Shri Rajaram Barau	Peon-Cum-Chowkidar		8817232944
119	Smt. Parwati Bai Goswami	Peon-Cum-Chowkidar		7828795582
120	Smt. Asha Bai Sahu	Peon-Cum-Chowkidar		9301805044

121	Smt. Anna Mari Lajras	Peon-Cum-Chowkidar	
122	Shri Ram Vishal Sen	Peon-Cum-Chowkidar	9300975431
123	Shri Rajesh Kumar Maravi	Gardener	7489591238
124	Shri Thakur Prasad Jatav	Gardener	9575995987
125	Shri Chunvadi Lal	Gardener	8827454142
126	Smt. Raj Brown	Farras-Cum-Waterman	9301933190
127	Shri Ramesh Singh Thakur	Asstt. Driver	9685492297
128	Shri Omkar Singh	Pump Operator	9301201034
129	Shri Imanubul	Sweeper	8871707558

(iii) The procedure followed in the decision making process, including channels of supervision and accountability :-



(iv) The norms set by it for the discharge of its functions :-

Null

(v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;

Acts

- a. M.P. Nagar tatha gram nivesh Adhiniyam 1973
- b. Real Estate (Regulation and Development) Act, 2016

Rules

- c. M.P. Nagar tatha gram nivesh Bhumiya Graha Bhawan tathaAnya Sanrachnavo ka Vyayan Niyam 1975
- d. M.P. Nagar tatha gram Vikas Niyam 1975
- e. M.P. Vikas Pradhikaran service (Officer & Servants) recruitment rules 1988 & 1996
- f. Vyayan Niyam 2013 (Published on 29 June 2013)
- g. Vyayan Niyam 2018 (Published on 14 August 2018)

Regulations

- h. Dispose of properties regulation 1994
- i. Transfer of properties regulation 1994
- j. Regulation for conduct board meeting

(vi) A statement of the categories of documents that are held by it or under its control :-

Document Name	Document Type	Document Content	Record Duration
Measurement Books	Measurement of Work Progress	Measurements	Date of Measurement
Allotment Registers	Allotment of Properties	Details of Allotment	Date of Allotment
Maps and Designs	Layout of Schemes	Details of Scheme Layout	Commencement of Scheme
Contractor Registration	Registration Register	Details of Contractors	Date of Registration
Suit Register	Cases in District and the High Court	Details of Litigations	Date of Case Filing
Stock Register	Stock	Details of Purchases, Issues and Balances	Date of Purchase
Service Book	Details of Services	Employee Details	Date of Appointment

(vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof :-

Null

(viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;

Shri Rajesh Bahuguna	Chairman
Shri Rajendra Rai	Secretary & CEO
Collector, Jabalpur	Member
Commissioner, JMC, Jabalpur	Member
Dy. Director T&CP, Jabalpur	Member
Forest Conservator, Jabalpur	Member
SE, PHE, Jabalpur	Member
SE, PWD, Jabalpur	Member
SE, SE, MPSEB, Jabalpur	Member

(ix) A directory of its officers and employees :-

As Shown as Point No. (ii)

(x) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations :-

Will be updated soon.

(xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made :-

Will be updated soon.

(xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes :-

Will be updated soon.

(xiii) Particulars of recipients of concessions, permits or authorisations granted by it :-

Will be updated soon.

(xiv) Details in respect of the information, available to or held by it, reduced in an electronic form :-

Deatails Available on www.idajabalpur.org

(xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:-

- Notice Board : Office of Jabalpur Development Authority
- Information Window – On the Main Gate of Office
- Website of Authority - www.jdajabalpur.org

(xvii) The names, designations and other particulars of the Public Information Officers :-

Name	Department	Designation	Mobile
SHRI RAJENDRA RAI	CHIEF EXECUTIVE OFFICER	First Appellate Authority	9425466385
SHRI D.S. MISHRA	SUPERINTENDING ENGINEER	Public Information Officer	9826145767
SHRI ANKUR TIWARI	ESTATE MANAGER	Asst. Public Information Officer	8319034800

(xviii) Such other information as may be prescribed and thereafter update these publications every year :-
Null